

4



सत्यमेव जयते  
गुजरात सरकार

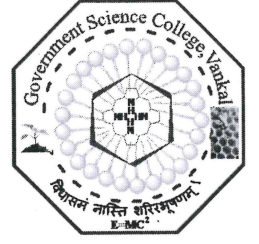
# Government Science College, Vankal

मान्यता-शिक्षण विभाग, गुजरात सरकार द्वारा क्रमांक: असीओ/1512/न.भा.-13/अड:- 21/4/2012

*Affiliation:-Veer Narmad South Gujarat University, College Code-340)*

At Po:-Vankal-394430 Ta:- Mangrol Dist:- Surat

**PrincipalName:-Dr. Parthivkumar Kantilal Chaudhari**



**Phone Contact:-**(O) 02629-243444  
(M) 9428506019

**Email:** gscprincvankal@gmail.com  
mangrolgovernmentsciencecolleg@gmail.com  
Parthivkantilal@gmail.com

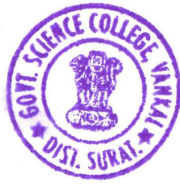
No./GSCV/Tech /2022-23/

03

Date: 04/02/2023

## Notice

This notice is to inform students of Government Science College, Vankal about Microsoft programmed software. The specific software being referred to is not mentioned in the notice. It is possible that the college is offering Classes on Microsoft products such as Microsoft Office. It may also be related to the availability of these software programs for student use in the college computer labs. Contact Mayuresh Mishra directly for further information. He might be a faculty member or staff member associated with the Dell Lab.



*Shauvik*  
**Principal**  
Govt. Science College, Vankal  
Ta. Mangrol, Dist. Surat.

## Skill Development

### REPORT ON DEMO SESSION CONDUCTED ON M.S. OFFICE SOFTWARE UNDER SKILL DEVELOPMENT PROGRAM

Day and date: Wednesday, 24<sup>th</sup> January 2023

Time: 11.00AM -12.00pm

Venue: Computer lab, Government Science College, Vankal.

Conducted by: Dr. Mayuresh Mishra

Attended by: Second and Final Year Students

Objective: The objective of the session was to create awareness about the Microsoft Office software

Brief:

#### **Introduction**

Microsoft Office is a suite of productivity software applications developed by Microsoft. It is widely used by individuals and businesses alike for a variety of tasks, including word processing, spreadsheet creation, presentations, email management, and database management. This report will provide an overview of Microsoft Office, including its key features, benefits, and considerations.

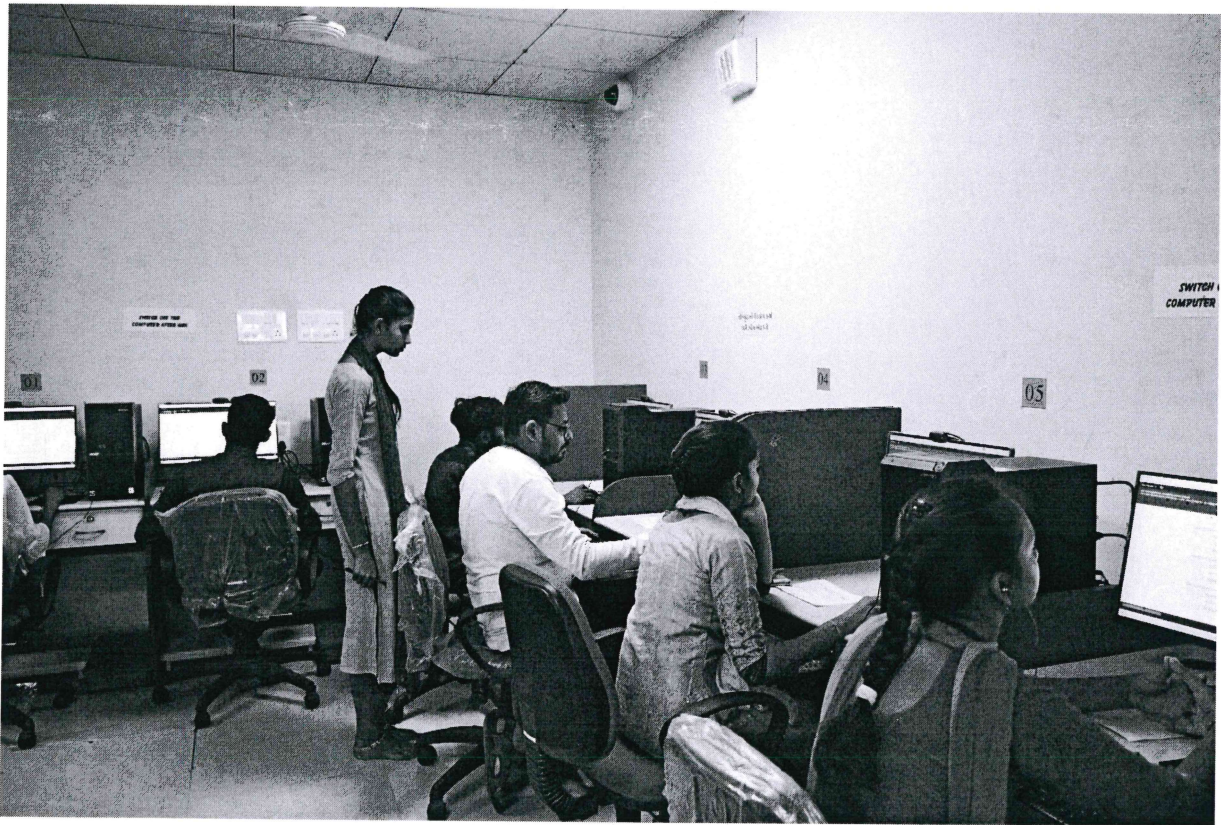
#### **Key Features**

- **Core Applications:**
  - Word: Create, edit, and format professional documents.
  - Excel: Create and manage spreadsheets for data analysis and calculations.
  - PowerPoint: Design and deliver presentations with multimedia elements.
  - Outlook: Manage email, contacts, calendars, and tasks.

Microsoft Office remains a dominant player in the productivity software market. Its extensive features, user-friendly interface, and compatibility make it a valuable tool for individuals and businesses. However, cost and the need for ongoing updates and security practices are essential factors to consider.



*Shruti*  
Principal  
Govt. Science College, Vankal  
Ta. Mangrol, Dist. Surat.



*Sherry*  
**Principal**  
Govt. Science College, Vankal  
Ta, Mangrol, Dist. Surat.

**AWARENESS ABOUT**  
**MICROSOFT OFFICE**  
**2022-23**

Sr. No.	Student's Name	Class
1.	ATODARIYA PRIYANSHI GAJENDRASINH	T.Y
2.	BARAD SHIVDATTSSINH KIRANSINH	T.Y
3.	CHAUDHARI VAIDEHI JAHINBHAI	T.Y
4.	CHAUDHARI VIBHUBEN KANTILALBHAI	T.Y
5.	CHAUDHARI VIBHUTIKUMARI KALPESHBHAI	T.Y
6.	CHAUDHARI YASHBHAI RAKESHBHAI	T.Y
7.	DIWAN SAJID SHAFIBHAI	T.Y
8.	GAMIT KERANBEN JITENDRABHAI	T.Y
9.	JADAV YOGESHBHAI GANUBHAI	T.Y
10.	KIREE NIRAJKUMAR MOHANLAL	T.Y
11.	RATHOD VIRAL ARJUNSINH	T.Y
12.	SHAH DHARMIK DIPESH BHAI	T.Y
13.	TADVI DIPAKBHAI GOVINDBHAI	T.Y
14.	THAKOR AANANDIBEN SURESHJI	T.Y
15.	VASAVA AISHWARYAKUMAR RAMJIBHAI	T.Y
16.	VASAVA ANKITABEN JAMUSHINGBHAI	T.Y
17.	VASAVA ARUNKUMAR SHANKARBHAI	T.Y
18.	VASAVA ASHISHBHAI VIJESINGBHAI	T.Y
19.	VASAVA BHOOMIKABEN SURESHBHAI	T.Y
20.	VASAVA DHARMENDRAKUMAR DAMJIBHAI	T.Y



*Shameej*  
**Principal**  
Govt. Science College, Vankal  
Ta. Mangrol, Dist. Surat.

# ATTENDANCE

M.S. OFFICE

Date: 24/01/2023

Sr. No.	Student's Name	Sign
1.	ATODARIYA PRIYANSHI GAJENDRASINH	Priyanshi
2.	BARAD SHIVDATTASINH KIRANSINH	B. Barad
3.	CHAUDHARI VAIDEHI JAHINBHAI	V. Chaudhri
4.	CHAUDHARI VIBHUBEN KANTILALBHAI	C.V.K
5.	CHAUDHARI VIBHUTIKUMARI KALPESHBHAI	Vibhuti
6.	CHAUDHARI YASHBHAI RAKESHBHAI	Yash
7.	DIWAN SAJID SHAFIBHAI	D.S.S
8.	GAMIT KERANBEN JITENDRABHAI	G. Gamit
9.	JADAV YOGESHBHAI GANUBHAI	J. Yadav
10.	KIRÉE NIRAJKUMAR MOHANLAL	K. Kirée
11.	RATHOD VIRAL ARJUNSINH	V. Rathod
12.	SHAH DHARMIK DIPESH BHAI	D. Shah
13.	TADVI DIPAKBHAI GOVINDBHAI	T. Tadvi
14.	THAKOR AANANDIBEN SURESHJI	A. Thakor
15.	VASAVA AISHWARYAKUMAR RAMJIBHAI	V. Vasava
16.	VASAVA ANKITABEN JAMUSHINGBHAI	V. Vasava
17.	VASAVA ARUNKUMAR SHANKARBHAI	V. Vasava
18.	VASAVA ASHISHBHAI VIJESINGBHAI	V. Vasava
19.	VASAVA BHOOMIKABEN SURESHBHAI	B. Vasava
20.	VASAVA DHARMENDRAKUMAR DAMJIBHAI	D. Vasava



*Selam*  
Principal

Govt. Science College, Vankal  
Ta. Mangrol, Dist. Surat.